



7A Oxford St. Sault Ste. Marie ON P6B 1R7  
[http://ssmunityway.ca/Endowment\\_Fund/index.html](http://ssmunityway.ca/Endowment_Fund/index.html)

**April 12, 2017**

**Update: Deadline to apply extended to Wednesday April 19<sup>th</sup> at 4pm (due to Statutory Holidays)**

*Applications accepted annually on April 15<sup>th</sup> and October 15<sup>th</sup> or the first work day following*

**PART 1**

Name of Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Website \_\_\_\_\_

E-Mail \_\_\_\_\_

*I confirm that the information contained in this application is true and accurate to the best of my knowledge.*

Signature \_\_\_\_\_ Title \_\_\_\_\_

**PART 2**

Project Title \_\_\_\_\_

Grant Amount Requested \_\_\_\_\_

1. Briefly state your organization's mission.
  
  
  
  
  
  
  
  
  
  
2. Briefly list the core programs your organization undertakes:
  
  
  
  
  
  
  
  
  
  
3. Describe this project and why it is important to your organization and/or the community

4. How many will benefit from this project directly? Indirectly?
5. Please state the start and ends dates of the project, project objectives, and plan of action.
6. What outcomes are you expecting and how will you know if they have been achieved?
7. If the project will continue beyond the time frame state, how will the project be sustained in the future?
8. Please list the past grants your organization has received from Community Endowment Fund? (Project Title and Year)

**PART 3**

**Please attach the following documents:**

- A detailed budget for this project (including revenues, if applicable)
- A list of current board of directors
- Most recent financial statement
- Current operating budget

If you have any questions or wish to have the application sent to you in Word format please contact Maureen Dodd at [meddodd@ssmunityedway.ca](mailto:meddodd@ssmunityedway.ca) or 705-256-7476 X216